

**Minutes of Executive Committee Meeting
 Held on Monday 20 August 2012 Beginning at 8.50pm**

Present	Stephen Hillier, Oliver, Wendy Thompson, Jim Walsh & David Webster. David Tuskan (Premier Strata Management).
Chairman	David Webster
Quorum	It was noted that a quorum was present.
Minutes	It was NOTED that the third item under 'By-Laws' in the the Minutes of the executive meeting held on 18 June 2012 should read 'Blinds 16 Lindsay' in lieu of 'Blinds 16 Elizabeth'. Subject to this correction it was RESOLVED that the Minutes be adopted.
Financials	Financials YTD, 01/10/2011 to 14/08/2012, were presented by the MA. As at 14/08 the administrative fund was minus \$5,554.25 & the sinking fund \$142,940.03 giving a net balance of \$137,385.78. As a comparison, the net balance as at 22/08/2011 was \$154,873.89.

Property Maintenance & Improvement

Water Penetration & Strata Appearance (Owners' Open Forum)	Refer to Forum report 22/08/12. Water Penetration The executive committee agreed to distribute information provided by stratas. Strata Appearance The executive committee will follow up the need to add a by-law to our management statement & any other relevant measures. MA to provide wording for a possible by-law.
Lights	EC to check the need for an additional/relocated light on the walkway between Lawson & the road & to request CES Electrical to repair the vandalised light opposite the western entrance to Alexander.
Fence 245/247 Burwood Rd	MA to follow up validating quote. If comparable agree to request from 245 Burwood Rd to share the cost of replacing the common boundary fence. Our share is \$1,900.00 approx.
Entrances	MA to arrange for: <ul style="list-style-type: none"> • Modification of 'Best Entry' signs • Cleaning of PL name sandstones & columns both entrances, map surround at western entrance & Flinders letterbox.

Gardening

David W reported the 'winter program' is proceeding to plan. Recent requests to be addressed: Land dip cnr. Fitzroy facing Hunter; trimming of tree near 10 Bligh; replacement of plants Hunter & Bligh driveway.

By-Law Adherence

MA to issue notices, as warranted, to residents drying washing which can be seen from ground level.
 MA to follow up brush fence 7 Barrington.

Next Meeting: Monday 22 October at 7.00pm

Closure: The meeting closed at 10.13pm.