

UNICORN BUILDING & MAINTENANCE

45 MARGARET ST, BELFIELD 2191

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Duties

- Maintain existing gardens
- Mow lawns as required
- Clean gutters
- Blow kerbs
- Take green waste bins out and bring them in after collection
- Fertilize gardens and lawns annually
- Mulch as necessary
- Clean pits and drains as required
- Treat plants
- Clean water front area
- Remove rubbish from gardens as required
- Weeding of gardens as required
- Pruning and trimming of hedges

Additional Duties

(these are not part of initial proposal submitted to Owners Corporation but carried out at no additional cost to the owners)

- Replace plants
- Fill up swimming pool as required (especially in summer)
- Repair gardens damaged (eg. by tradesmen or removalist trucks)
- Sweep sand into bridge (to prevent noise)
- Repair fountain as required
- Fill fountain with water as required
- Clean pond
- Tree lopping
- Complete restructure of gardens
- Clean letterboxes (removal of junk mail left uncollected)
- Meet tradesmen on site
- Trim owners hedges and vines as required
- Sweep Burwood Road gutters
- Installation of watering system, where directed, using the drip system

Hours

- Man Hours per week - Average of 50 hours / wk