



PREMIER STRATA MANAGEMENT PTY LIMITED

A.B.N. 60 056 277 215

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**PLEASE TAKE NOTICE THAT THE ANNUAL GENERAL MEETING
OF OWNERS OF COMMUNITY ASSOCIATION DP 270051 WILL BE
HELD ON MONDAY 28TH NOVEMBER, 2005,
AT THE CAPTAIN'S CLUB, 247 BURWOOD ROAD, CONCORD,
COMMENCING AT 7.00 PM.**

AGENDA

Note Attendance

Accept proxies and apologies

Determine Quorum

Consider the following motions

MOTIONS

1. That the minutes of the previous General Meeting held be confirmed and adopted.
2. That insurance policy currently in force be confirmed and adopted and that Fidelity Guarantee and Office Bearers Liability be considered and adopted.
3. (a) That the executive committee be elected in accordance with Regulation 14 of the Strata Schemes Management Act, 1996 for the following year.
(b) That a discussion be held on whether or not any limitations be placed on the decision making powers of the executive committee for the following year.
4. That the Annual Statement of Accounts be received and adopted.
5. That consideration be given to independently audit the Annual Statement of Accounts.
6. That a budget be accepted and unit levies determined for the proceeding year.
7. That owners consider arranging for reports on termite attack or safety concerns around the building for the purpose of reducing liability.
8. That the Special By-Law: Pergolas (attached) be adopted via a Special Resolution.
9. That the members of the Phillips Landing Community Association support the actions that the Executive Committee has taken to discourage residents from parking illegally on the roadway, in the car wash bays and in visitors parking spaces and request that it continues to take similar action in the future.
10. Discussion of general business.

- ** Should any owner have any questions concerning the accounts accompanying this notice of meeting, please telephone the office prior to the meeting to enable your query to be satisfactorily addressed and to ensure the meeting is not delayed. The budget and levy recommendations however are for discussion at the meeting.
- ** Should you be unable to attend the meeting please sign and return the attached proxy form for the convenience of the owners attending.
- ** All levies should be paid to date for your vote to be valid at the meeting.