

**Minutes of Executive Committee Meeting
Held on Monday 5 September 2016 at 7.30pm**

Present	A Harvey, Oliver, S Hillier, P Sheldon, B Vespa
In Attendance	D Webster (Barrington), D Tucker (Lawson), D Tuskan (Premier Strata Management)
Apologies	G Patterson
Chairman	Oliver
Quorum	It was noted that a quorum was present.
Minutes	It was RESOLVED that the Minutes of the Executive Committee meeting held on 20 June 2016 be confirmed and adopted.
Financials	Current Funds: As at 25 August 2016 funds balance was \$290,399.54, made up of \$55,341.75 Administrative Fund and \$235,057.79 Sinking Fund.

Correspondence In/Out Since Last Meeting

7 Golden Grove (SP 47898)	Application received from lot 7 for installation of a split-system air-conditioning unit along with the approval from the owners corporation. Approved.
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Maintenance of Community Property

Lights along Frenchman's Walk	Damaged lights along the Frenchman's Walk will be replaced in late September/early October. The cost of replacement will be covered under the building insurance policy.
Cleaning	The new cleaning contractor, TAL Property Services, had commenced duties during the first week in August.
Maintenance of Strata Buildings	Strata buildings are proceeding with necessary external repairs and painting.
Bin Bay Construction	It was resolved to present the quotes for laying of a concrete base and erection of a bin shed to house the green bins adjacent to the Scarborough garage block at the next Community Association Annual General Meeting.
Road Line Marking	It was resolved to seek an addition to the approved line marking quote from Affective Line marking to include the visitor parking spaces.
Parking on Community Property	Various vehicles are still parking along the common roadways and it is noted that the PL Management Statement clearly states this is not allowed under any circumstances and is both dangerous and in breach of the Community Association by-law 83 and the Australian Road Rules 2014 Sec 208 (1) (6). Residents are again advised to report any such parking violations directly to the police. Burwood police telephone number is 97458411. The EC will issue a notice to individual residents to this affect.

Gardening

Report from the Gardening Sub-committee	The vegetation along the foreshore in front of the Wentworth building has been cleared. Damaged lights will be replaced prior to replanting.
Replanting and Landscaping	The Gardening sub-committee had presented a proposal for replanting and landscaping improvements for the next financial year. Total cost of \$11,890.
Gardening quote	The current gardening contractor, Peter Smilek Pty Ltd had presented a proposal for the gardening services during the next financial year. An increase of 3 per cent.
Upper Pond Painting	An additional coat of paint is required on the upper pond with areas where the shrubs have been pruned to be painted.
Lower Pond	Work to increase the height of the pond walls has been delayed due to the recent weather conditions. This work will be completed during this month.

General

Next Meeting	Monday 31 October 2016, commencing at 7.30pm in the Captain's Club room. The Community Association Annual General Meeting will be held on Monday 28 November 2016 in the Captain's Club room, commencing at 7.00pm.
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Closure

The meeting closed at 9.05pm.