

**Minutes of Executive Committee Meeting
Held on Tuesday 4 February 2020 at 7.30pm**

Present	Oliver, B Vespa, G Patterson, M Kennedy, S Hillier
In Attendance	M Bird (Lindsay); A Barill (Chisolm); J Palumbo (Alexander); D Tuskan (Premier Strata Management)
Apologies	
Chairman	Oliver
Quorum	It was noted that a quorum was present.
Minutes	It was RESOLVED that the Minutes of the Executive Committee meeting held on 25 November 2019 be confirmed and adopted.
Financials	Current Funds: As at 22 January 2020 funds balance was \$349,726.83, comprising \$102,477.39 Administrative Fund and \$247,249.44 Capital Works Fund.

Correspondence

Fitzroy (SP 50409) – Air Conditioner	Lot 1 – application for approval received post-installation. The strata plan has granted approval, however, the installation does not comply with the Phillip's Landing code for installation of air-conditioning units.
Chisholm (SP 50915) – Air Conditioner	Lot 1 – insufficient information/details provided. Application to be resubmitted.
Chisholm (SP 50915) – Air Conditioner	Lot 4 - insufficient information/details provided. Application to be resubmitted.
Water Tanks	Review of possible locations and feasibility of installing water tanks for garden use to be undertaken by the Gardening Committee and the gardening contractor.
Use of Community Facilities	Reported that former residents entering and using the community facilities, creating unnecessary noise and nuisance. Such incidents should be reported to the Executive Committee and/or Burwood police.
Ausgrid	Ausgrid have resumed servicing the street lights within the Phillip's Landing complex after a pause in providing this service since May 2019. Suspension of this work was due to death of one of their employees and a subsequent full review undertaken of Ausgrid's live lines work procedures.
Lindsay - Balcony Tile Replacement	Tiles on lot 5 balcony were replaced. The strata plan was unable to source bull-nose tiles with the replacement tiles laid flush with the balcony edge. The render work is rough and will require re rendering and painting to match the existing colour of the building.

Maintenance of Community Property

Captain's Club Room Repairs	Four quotes based on the Kneebone & Beretta Engineers report of May 2019 for repair to the Captain's Club room, the gym, the sauna and the gardener's room were tabled. Quote from Projecteaze was preferred (\$17,774 plus gst). Committee to request Projecteaze to requote with additional inclusions.
Termite Inspection Report	Report is attached.
Phillip's Landing Building and Landscaping Code	Codes relating to installation of air-conditioning units, security doors and security screens, exterior lighting, exterior blinds and awnings, painting of building exterior surfaces and planter box landscaping will be revised.
NBN	NBN are proceeding with construction work. Service will be delivered to the complex, however, not to the individual buildings. The committee is exploring service delivery by other carriers.

Gardening

Report from the Gardening Sub-committee	Report is attached.
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General

Next Meeting	The next Executive Committee meeting will be held on Wednesday 1 April 2020.
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Closure

The meeting closed at 9.05pm.