

**Minutes of Executive Committee Meeting
Held on Wednesday 22 April 2020 at 7.30pm**

Present	Oliver, B Vespa, G Patterson, M Kennedy, S Hillier
In Attendance	P Sheldon (Wentworth); D Tuskan (Premier Strata Management)
Apologies	
Chairman	Oliver
Quorum	It was noted that a quorum was present.
Minutes	It was RESOLVED that the Minutes of the Executive Committee meeting held on 4 February 2020 be confirmed and adopted.
Financials	Current Funds: As at 9 April 2020 funds balance was \$365,351.45, comprising \$109,877.65 Administrative Fund and \$255,473.80 Capital Works Fund.

Correspondence

Lawson (SP 52390)	Request to replace timber and glass security entry doors with painted aluminium frames has been declined until the Phillip's Landing architectural standards are reviewed. Approval has been granted to a request to install a clear glass panel between the building wall and the brick peer to protect the external intercom station from weather.
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Maintenance of Community Property

Captain's Club Room Repairs	Quote from Projecteaze to undertake repairs to the Captain's Club room, the sauna, the gardeners room and the gym room as per the Kneebone & Beretta Engineers report was accepted – cost \$19,622 including gst.
Pressure Cleaning of roadway kerbs and gutters	Quote from Aquaclean was accepted – cost \$17,770 including gst.
PLCA Building Codes	Phillip's Landing architectural standards, including codes relating to installation of air-conditioning units, security doors and security screens, exterior lighting, exterior blinds and awnings, painting of building exterior surfaces and planter box landscaping, will be revised. Quotes from architects/material stylists, including the original architect Nettleton Tribe, to be obtained.
NBN Service	NBN are proceeding with construction work with expected completion by end of May 2020. The chairman to contact NBN re delivery of fibre to the premises.
Mobile Tower Installation	It was resolved not to pursue this any further.

Frogs in the Lower Pond	In response to the complaint received regarding noise made by frogs located in the lower pond, the committee deem frogs as part of the natural environment.
Quarterly Levy Contributions	For strata plans experiencing financial stress and possibility of not being able to meet their quarterly levy contributions to the Community Association, the Executive Committee will consider deferral of payments due on an individual basis.
Roadway Maintenance	Quotes to be obtained to reseal cracks in the community roadways.
Water Feature and the Creek	Quotes to be obtained for regular maintenance of the water feature system.

Gardening

Report from the Gardening Sub-committee	Report is attached.
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General

Next Meeting	The next Executive Committee meeting date to be advised.
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Closure

The meeting closed at 9.30pm.